

Rule No. 1

DEFINITIONS

1. Applicant: The person, association, corporation or governmental agency applying for sewer service.
2. Commercial Service: Sewer service to commercial, business and institutional premises including, but not limited to, offices, stores, markets, hotels, motels, dormitories, automobile trailer parks or courts, service stations, schools, churches, hospitals, convalescent homes, and other similar types of facilities.
3. Customer: Any person, association, corporation or governmental agency supplied, or entitled to be supplied, with sewer service by the utility for compensation. Unless the property receives both water and sewer service from the Utility, only the property owner may open an account for service and be the customer of record. (C)
4. Customer's Lateral: That portion of the service line extending from the building to a point of connection with the utility's lateral.
5. Date of Presentation: The date upon which a bill or notice is mailed or delivered by the utility to the customer.
6. Flat Rate Service: Service for which the charges are based upon the types and numbers of units served.
7. Industrial Service: Sewer service to any premises used for manufacturing, processing or other industrial purposes which discharge waste, sanitary waste and sewage by reason of the manufacturing processing or other industrial purpose involved, or discharges chemicals or putrescent.
8. Main Extension: The extension of sewer mains beyond existing facilities in accordance with a provision of the rule applicable to main extensions filed as part of these tariff schedules.
9. Main: A sewer line owned, operated and maintained by the utility to transport sewage, but does not include service line.
10. Metered Service: Service for which the charges are based on measured quantities of wastewater carried from the premises, or collated from measured quantities of fresh water delivered to the premises.
11. Multiple Family Dwelling Service: Sewer service to any premise designed, improved or used as a residence for two or more families living independently of each other in two or more structurally joined dwelling units with separate entrances; this term shall include apartment houses and duplexes, but it shall not include hotels, motels, dormitories, or similar structures.

(continued)

(TO BE INSERTED BY UTILITY)

ADVICE LETTER NO. 13

ISSUED BY

D. P. STEPHENSON

(TO BE INSERTED BY C.P.U.C.)

DATE FILED MAR - 4 2009

NAME

EFFECTIVE MAR - 4 2009

DECISION NO.

DIRECTOR - RATES & REVENUES

RESOLUTION NO.

TITLE

Rule No. 1

**DEFINITIONS**

(Continued)

- 12. Nonresidential Sewage: The liquid wastes from industrial manufacturing processes, trades, businesses or other sources as distinct from residential sewage.
- 13. Point of Connection: That point at which a line owned by a customer connects with a line owned by the company.
- 14. Premises: The integral property or area, including improvements thereon, to which sewer service is, or is to be, provided.
- 15. Public Utilities Commission: In these rules the word "Commission" or words "Public Utilities Commission" shall be construed to mean the Public Utilities Commission of the State of California.
- 16. Pump Tank: Customers pump station required to deliver customers sewage to utility's main.
- 17. Reclaimed Water Service: Provision of treated wastewater for commercial, agricultural, industrial or other use.
- 18. Residential Sewage: Water borne wastes of the nature and concentrations as may ordinarily be expected from household use.
- 19. Service Line: A sewer line which connects the plumbing system of the building to the main.
- 20. Sewer Line: A pipe or conduit for carrying sewage.
- 21. Single Family Residential Service: Sewer service to a premise designed, improved, or used as a residence for one family and a caretaker, senior unit or guest house, and no other purpose.
- 22. Tariff Schedules or Tariff Schedule Book: The entire body of effective rates, rentals, charges, rules, and sample forms collectively as set forth herein.
- 23. Tariff Sheet: An individual sheet of the tariff schedule book.
- 24. Temporary Service: Sewer service which is usually supplied for a limited duration to provide sanitation facilities for construction purposes and emergency situations.
- 25. Utility: The public utility named herein.
- 26. Utility's Lateral: That portion of the service line extending from the main to a point of connection with the customer's lateral; a cleanout may be included near to the point of connection.

(TO BE INSERTED BY UTILITY)

VICE LETTER NO.

582 l dpo

ISSUED BY

D. P. STEPHENSON

NAME

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DATE FILED

MAY 13 2003

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Rule No. 2

DESCRIPTION OF SERVICE

- A. The utility will endeavor to supply sewer and reclaimed water service dependably, safely, and adequate to meet the reasonable needs and requirements of customers. The utility will operate its plant and system in accordance with its tariffs and with the regulations of the California Public Utilities Commission, California Department of Health, State Water Resources Control Board, Regional Water Quality Control Board and the County Health Department.
- B. Collection service will ordinarily operate on gravity flow. If a lift is required in the mains, it will be provided by the utility by means of lift stations or force mains. Any lift that may be required in the service line shall be provided by the customer.
- C. The utility will maintain its mains and its portion of each service line free from obstructions. Each customer is responsible for clearing obstructions in and maintaining the customer's portion of the service line.
- D. See Rule 16 for additional customer and utility responsibilities.

(TO BE INSERTED BY UTILITY)

ISSUED BY

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*1 dps*

D. P. STEPHENSON

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MAY 13 2003

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Rule No. 3

**APPLICATION FOR SERVICE**

**A. Application for Service**

1. Content

Each applicant for service shall be required to sign, on a form provided by the utility, an application which will set forth:

- a. Date and place of application.
- b. Location of premises to be served.
- c. Date applicant will be ready for service.
- d. Whether the premises have been theretofore supplied with sewer service by the utility.
- e. Purpose for which service is to be used.
- f. Address to which bills are to be mailed or delivered.
- g. Whether applicant is owner or tenant of, or agent for the premises.
- h. Rate schedule desired where optional rates are in effect.
- i. Such other information as the utility may reasonably require.

2. Purpose

The application is merely a written request for service and does not bind the applicant to take service for a period of time longer than that upon which the flat rate charge, minimum charge, or readiness to serve charge of the applicable rate schedule is based; neither does it bind the utility to serve, except under reasonable conditions.

**B. Individual Liability for Joint Service**

Two or more parties who join in one application for service shall be jointly and severally liable for payment of bills and shall be billed by means of single periodic bills.

**C. Change in Customer's Equipment or Operations**

A customer making any material change in the size, character or extent of the equipment or operations for which the utility's service is utilized shall immediately give the utility written notice of the extent and nature of the change.

(TO BE INSERTED BY UTILITY)

ISSUED BY

(TO BE INSERTED BY C.P.U.C.)

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Rule No. 3

APPLICATION FOR SERVICE (continued)

D. Service to a Tenant

(N)

Unless the property receives both water and sewer service from the Utility, only the property owner may open an account for service and be the customer of record.

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Rule No. 4

**CONTRACTS**

A contract, as a condition precedent to receiving service from the utility, will be required only under any of the following circumstances:

1. Where required by provisions in a filed rate schedule.
2. When a main extension to be made under the provision of Rule No. 15 requires an advance for construction.
3. For temporary service supplied under the provisions of Rule No. 13.
4. For standby service, except where furnished under a filed rate schedule not requiring a contract.
5. For any service to be furnished at rates or under conditions other than the rates and conditions contained in these tariff schedules, such contract to become effective only after such authorization as may be required by the Public Utilities Commission has first been obtained.

(TO BE INSERTED BY UTILITY)

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RESOLUTION NO.

Rule No. 5

**SPECIAL INFORMATION REQUIRED ON FORMS**

**A. Contracts**

Each contract for service will contain essentially the following provisions:

1. Unless exempted by the Public Utilities Commission:

"This contract shall at all times be subject to such changes or modifications by the Public Utilities Commission of the State of California as said Commission may, from time to time, direct in the exercise of its jurisdiction."

2. Unless otherwise not required by the Public Utilities Commission:

"It is the understanding of the parties to this contract that it shall not become effective until the authorization of the Public Utilities Commission of the State of California has been first obtained."

**B. Bill for Service**

On each bill for service will be printed essentially the following language:

"This bill is due and payable upon date of presentation. It will become past due if not paid within 19 days from the date of mailing.

"Should the amount of this bill be questioned, an explanation should be requested from the utility. If a satisfactory explanation to the customer is not made by the utility and the bill is still questioned, the customer may deposit with the California Public Utilities Commission, Consumer Affairs Branch, 505 Van Ness Avenue, Room 2003, San Francisco, California 94102, telephone numbers are (public) (415) 703-1170 and (hearing impaired - TDD). (415) 703-2032, the amount of the bill to avoid discontinuance of service. Make remittance payable to "California Public Utilities Commission" and attach the bill and a statement setting forth the basis for the dispute of the amount of the bill. The Commission will review the basis of the billed amount and disburse the deposit in accordance with its findings."

(TO BE INSERTED BY UTILITY)

ISSUED BY

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RESOLUTION NO.

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Rule No. 5

**SPECIAL INFORMATION REQUIRED ON FORMS**

(continued)

B. Bill for Service (continued)

The Commission will not, however, accept deposit when the dispute appears to be over matters that do not directly relate to the accuracy of the bill. Such matters include the quality of a utility's service, general level of rates, pending rate applications, and sources of fuel or power.

C. Customer's Deposit Receipt

Each receipt for cash deposit to establish or re-establish credit for service will contain the following statements:

This deposit may be applied to unpaid balances where service has been discontinued by the utility for nonpayment of bills.

This deposit, less the amount of the unpaid bills for service, will be refunded together with any interest due, at 7/12 percent (7% annually) upon discontinuance of service, or after the deposit has been held for 12 consecutive months, provided service has not been discontinued for nonpayment.

D. Discontinuance of Service Notice

Every notice of discontinuance of service for nonpayment of bills shall include all of the following information.

- (1) The name and address of the customer whose account is delinquent.
- (2) The amount of the delinquency.
- (3) The date by which payment or arrangements for payment is required in order to avoid discontinuance.
- (4) The procedure by which the customer may initiate a complaint or request an investigation concerning service or charges.

(TO BE INSERTED BY UTILITY)

ISSUED BY

(TO BE INSERTED BY C.P.U.C.)

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D. P. STEPHENSON

DATE FILED MAY 13 2003

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Rule No. 5

**SPECIAL INFORMATION REQUIRED ON FORMS**

(continued)

D. Discontinuance of Service Notice (continued)

- (5) The procedure by which the customer may request amortization of the unpaid charges.
- (6) The procedure for the customer to obtain information on the availability of financial assistance, including private, local, state, or federal sources, if applicable.
- (7) The name, address, and telephone number of a representative of the water utility who can provide additional information and assist users in continuing service or in making arrangements for payment.
- (8) The telephone number of the Commission (Consumer Affairs Branch) to which inquiries by the customer may be directed. For sewer utilities operating in Northern California, the number of Consumer Affairs Branch is (415) 703-1170 (public) or (415) 703-2032 (hearing impaired - TDD).

Where sewer service is provided to residential users in a multi-unit residential structure, mobilehome park, or permanent residential structures in a labor camp, where the owner, manager or operator is listed by the utility as the customer of record, the notice of discontinuance shall further include:

- (9) The date on which service will be discontinued.
- (10) What the users are required to do in order to prevent the discontinuance or to re-establish service.
- (11) The estimated monthly cost of service.
- (12) The address and telephone number of a legal services project, as defined in Section 6213 of the Business and Professions Code, which has been recommended by the local county bar association, which will assist the users.

(TO BE INSERTED BY UTILITY)

ISSUED BY

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Rule No. 6

**ESTABLISHMENT AND REESTABLISHMENT OF CREDIT**

A. Establishment of Credit

Each applicant for service will be required to establish credit, which will be deemed established upon qualifying under any one of the following:

1. Applicant owns the premises for which service is requested, or owns other real estate within the same service area of the utility.
2. Applicant makes the deposit prescribed in Rule No. 7 under "Amount to Establish Credit".
3. Applicant arranges a guarantor satisfactory to the utility for the payment of applicant's bills for service.
4. Applicant has been a customer of the utility and during the last 12 consecutive months of that prior service has paid all bills for service without having been delinquent in the payment thereof.

B. Reestablishment of Credit

1. An applicant who previously has been a customer of the utility and during the last 12 months of that prior service was delinquent in payment of bills will be required to pay any unpaid balance due the utility for prior service and may be required to reestablish credit by making the deposit described in Rule No. 7 under "Amount to Reestablish Credit".
2. A customer who has been disconnected for nonpayment of bills will be required to pay any unpaid balance due the utility for service to the premises for which services is to be restored and may be required to pay a reconnection charge as prescribed in Rule No. 11 under "Restoration - Reconnection Charge" and to reestablish credit by making the deposit prescribed in Rule No. 7 under "Amount to Reestablish Credit" before service is restored.

(TO BE INSERTED BY UTILITY)

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Rule No. 7

**DEPOSITS**

A. Amount to Establish Credit

1. Metered Service

To establish credit by deposit, the amount for all service will be \$25 when bills are rendered monthly or \$50 when bills are rendered bimonthly.

2. Flat Rate Service

No deposit will be required, except as prescribed for temporary service in Rule No. 13.

B. Amount to Re-Establish Credit

1. Former Customers

To re-establish credit for an applicant who previously has been a customer of the utility and during the last 12 months of that prior service has had service discontinued for nonpayment of bills, the amount will be twice the estimated average monthly or bimonthly bill to be rendered for the service requested.

2. Present Customers

To re-establish credit for a customer whose service has been discontinued for nonpayment of bills, the amount will be twice the average monthly or bimonthly bill to be rendered for the service requested.

C. Applicability to Unpaid Accounts

Deposits made under this rule will be applied to unpaid bills for service when such service has been discontinued.

(TO BE INSERTED BY UTILITY)

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RESOLUTION NO.

TITLE

Rule No. 7

**DEPOSITS**  
(continued)

D. Return on Deposits

Upon discontinuance of service, the utility will refund the balance of the customer's deposit in excess of unpaid bills for that service for which the deposit was made.

E. Interest on Deposits

Interest on deposit held will be paid by the utility at the rate of 7/12 percent per month (7% annually) upon discontinuance of service, or after the deposit has been held for 12 consecutive months, provided service has not discontinued for nonpayment. No interest shall accrue after mailing to the customer or to the customer's last known address the refund or a notice that the refund is payable.

(TO BE INSERTED BY UTILITY)

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RESOLUTION NO.

Rule No. 8

NOTICES

A. Notice to Customers

1. In Writing

Notice to a customer will normally be in writing and will be delivered or mailed to the customer's last known address.

2. Exception

In emergencies or when circumstances warrant, the utility where feasible, will endeavor to promptly notify the customer affected and may make such notification orally, either in person or by telephone.

B. Notice from Customers

A customer may make notification in person, by telephone or by letter to the utility at its commercial office, or to an authorized representative of the utility.

(TO BE INSERTED BY UTILITY)

ISSUED BY

(TO BE INSERTED BY C.P.U.C.)

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DIRECTOR - RATES & REVENUES

RESOLUTION NO.

TITLE

Rule No. 9

**RENDERING AND PAYMENT OF BILLS**

A. Rendering of Bills

Bills for service will be rendered to each customer on a monthly or bimonthly basis at the option of the utility, unless otherwise provided in the rate schedules.

1. Metered Service

- a. Meters will be read at regular intervals for the preparation of periodic bills and as required for the preparation of opening bills, closing bills and special bills.
- b. The opening bill for metered service shall be pro-rated as provided in paragraph 3a, below.
- c. It may not always be practicable to read meters at intervals which will result in billing periods of equal numbers of days.
  - (1) Should a monthly billing period contain less than 27 days or more than 33 days a pro rata correction in the amount of the bill will be made.
  - (2) The charge for metered service for a bimonthly period will be computed by doubling the monthly minimum or readiness to serve charge and the number of cubic feet to which each block rate is applicable on a monthly basis.
  - (3) For billing periods other than monthly or bimonthly adjustments will be made proportionate to that for a monthly billing period.
- d. Bills for metered service will show at least the reading of the meter at the end of the period for which the bill is rendered, the meter constant, if any, the number and kinds of units, and date of the current meter reading.

(TO BE INSERTED BY UTILITY)

ISSUED BY

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NAME

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RESOLUTION NO.

TITLE

Rule No. 9

**RENDERING AND PAYMENT OF BILLS**

(Continued)

A. Rendering of Bills (continued)

2. Flat Rate Service

- a. Bills for flat rate service are payable in advance.
- b. The opening bill for flat rate service shall be prorated as provided for in paragraph 3a, below.
- c. For billing periods other than monthly, the charge for flat rate service will be computed by multiplying the monthly charge by the number of months in the billing period.

3. Proration of Bills

- a. The charges applicable to opening periods, closing bills and bills rendered for periods corresponding to less than 27 days or more than 33 days for monthly billing periods will be computed as follows:

(1) Metered Service

The amount of the minimum charge (and the quantity allowed therefor) or the readiness to serve charge will be prorated on the basis of the ratio of the number of days in the period to the number of days in an average billing period.

(2) Flat Rate Service

The billing period charge will be prorated on the basis of the ratio of the number of days in the period to the number of days in an average billing period.

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RESOLUTION NO.

# SUPPLEMENT

## Rule No. 9 (Continued) RENDERING AND PAYMENT OF BILLS

### C. Late Payment Charge.

A late payment charge of 1.5% may be applied to the total unpaid balance of a domestic or nondomestic Customer Account if the customer's payment is not received before the past due date shown on the bill. Customers will be notified on the monthly issued bill that such a late payment fee will be applied to any account that is not paid before the past due date.

The fee shall be applied at the time a late payment notice is issued. If the customer pays the balance on the date the late payment notice is mailed, then that assessed fee will be forgiven. The fee shall be assessed on all open balances regardless of whether it is an initial or subsequent bill when a total balance has not been paid or there should have been a shut off for non-payment. The fee shall be compounded on all balances that are past due, unless the customer is under a payment agreement or over 180 days old on wastewater customers. CAW and ORA agree that there should be 15% reduction factor on late payments as a result of the implementation of the fee.

Low Income Rate Assistance (LIRA) customers are exempt from application of the late payment charge.

(N)

(N)

(TO BE INSERTED BY UTILITY)

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RESOLUTION \_\_\_\_\_

Rule No. 10

**DISPUTED BILLS**

A. Correctness of Bill

Any customer who has initiated a complaint to the utility or requested an investigation by the utility within five days of receiving a contested bill shall be given an opportunity for review of such complaint or investigation by a review manager of the utility. The review shall include consideration of whether the customer should be permitted to amortize the unpaid balance of his account over a reasonable period of time.

B. Notice of Deposit to Avoid Discontinuance

If an explanation satisfactory to the customer is not made by the utility and the bill is not paid within 19 days after its presentation or at the time the explanation is made, whichever is longer, the utility will notify the customer in writing substantially as follows:

1. To avoid discontinuance of service, in lieu of paying the bill in question, the residential customer within 15 days and nonresidential customer within 7 days of the date of the notice must deposit with the California Public Utilities Commission, 505 Van Ness Avenue, San Francisco 94102 the amount of the bill claimed by the utility to be due.

C. Commission Appeal

1. To avoid discontinuance of service, in lieu of paying the bill in question, the customer may deposit with the California Public Utilities Commission, 505 Van Ness Avenue, San Francisco 94102 the amount of the bill claimed by the utility to be due.
2. Checks or other forms of remittance for such deposit should be made payable to the California Public Utilities Commission and should be accompanied with the bill in question and a statement setting forth the basis for the dispute of the amount of the bill.
3. Upon receipt of the deposit, the bill and the customer's statement of the dispute, the Commission will notify the utility, will review the basis for the billed amount and will advise both parties of its findings and disburse the deposit in accordance therewith.
4. Service will not be discontinued for which any such deposit has been made pending the outcome of the review by the Commission.

(TO BE INSERTED BY UTILITY)

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DIRECTOR - RATES & REVENUES

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Rule No. 10

**DISPUTED BILLS**

(Continued)

- 5. Failure of the customer to make such deposit prior to the expiration of the discontinuance of service notice as given in Rule 10 B.1. will warrant discontinuance of service.
- 6. If before completion of the Commission's review, additional bills become due which the customer wishes to dispute, the customer shall also deposit with the Commission the additional amounts claimed by the utility to be due for such additional bills before they become past due and failure to do so will warrant discontinuance of service in accordance with Rule No. 11.

(TO BE INSERTED BY UTILITY)

VICE LETTER NO.

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DIRECTOR - RATES & REVENUES

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Rule No. 11

**DISCONTINUANCE AND RESTORATION OF SERVICE**

A. Customer's Request for Discontinuance of Service

1. A customer may have service discontinued by giving not less than two days' advance notice thereof to the utility. Charges for service may be required to be paid until the requested date of discontinuance or such later date as will provide not less than the required two days' advance notice.
2. When such notice is not given, the customer will be required to pay for service until two days after the utility has knowledge that the customer has vacated the premises or otherwise has discontinued sewer service.

B. Disconnection of Service by Utility

1. For Nonpayment of Bills

- a. A customer's service may be disconnected for nonpayment of bill for service furnished if the bill is not paid within 19 days after presentation, provided the utility has given the customer at least five days prior written notice of such intention. Service will not be disconnected until the amount of any deposit made to establish credit for that service has been fully absorbed.

2. For noncompliance with Rules

The utility may disconnect service to any customer for violation of these rules after it has given the customer at least five days' written notice of such intention. Where such violations endanger the health and safety of other customers or the community, service may be disconnected immediately without notice.

3. For Use of Sewer Service that is Detrimental or Damaging to the Utility or Its Customers

If the use of the sewer service by the customer is found to be detrimental or damaging to the utility or its customers, the service may be shut off without notice. The utility will notify the customer immediately of the reasons for the disconnection and the corrective action to be taken by the customer before service can be restored.

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Rule No. 11

**DISCONTINUANCE AND RESTORATION OF SERVICE**

(Continued)

B. Disconnection of Service by Utility (Continued)

4. For Fraudulent Use of Service

When the utility has discovered that a customer has obtained service by fraudulent means, or is using the sewer service for unauthorized use, the service to that customer may be disconnected without notice. The utility will not restore service to such customer until that customer has complied with all filed rules and reasonable requirements of the utility and the utility has been reimbursed for the full amount of the service rendered and the actual cost to the utility incurred by reason of the fraudulent use.

C. Restoration of Service

1. Reconnection Charge

Where service has been disconnected for violation of these rules or for nonpayment of bills, the utility may charge the actual cost of disconnection and reconnection of the service. Plant additions such as a cleanout, installed as a part of the disconnection or reconnection process, will be included in the charges.

2. To be Made During Regular Working Hours

The utility will endeavor to make reconnections during regular working hours on the day of the request, if conditions permit; otherwise reconnections will be made on the regular working day following the day the request is made.

3. To be Made at Other Than Regular Working Hours

When a customer has requested that the reconnection be made at other than regular working hours, the utility will reasonably endeavor to so make the reconnection if practicable under the circumstances but will be under no obligation to do so.

(TO BE INSERTED BY UTILITY)

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DIRECTOR - RATES & REVENUES

RESOLUTION NO.

TITLE

Rule No. 11

**DISCONTINUANCE AND RESTORATION OF SERVICE**  
(Continued)

D. Refusal to Serve

1. Conditions for Refusal

The utility may refuse to serve an applicant for service under the following conditions:

- a. If the applicant fails to comply with any of the rules as filed with the Public Utilities Commission.
- b. If the intended use of the service is of such a nature that it will be detrimental or injurious to existing customers or the sewer system.
- c. If, in the judgment of the utility, the applicant's installation for utilizing the service is unsafe or hazardous, or of such nature that satisfactory service cannot be rendered.
- d. Where service has been disconnected for fraudulent use, the utility will not serve an applicant until it has determined that all conditions of fraudulent use or practice have been corrected.

2. Notification to Customers

When an applicant is refused service under the provisions of this rule, the utility will notify the applicant promptly of the reason for the refusal to serve and of the right of applicant to appeal the utility's decision to the Public Utilities Commission.

(TO BE INSERTED BY UTILITY)

VICE LETTER NO. 582 *1 dps*

ISSUED BY

D. P. STEPHENSON

NAME

(TO BE INSERTED BY C.P.U.C.)

DATE FILED MAY 13 2003

EFFECTIVE JUN 12 2003

DECISION NO. 03-02-044

DIRECTOR - RATES & REVENUES

TITLE

RESOLUTION NO. \_\_\_\_\_

Rule No. 12

**INFORMATION AVAILABLE TO PUBLIC**

**A. General Information**

The utility will maintain, open for public inspection at its more important commercial offices, pertinent information regarding the service rendered, including the following:

**1. Characteristics of Sewage**

A description in writing of the kind of sewage to be accepted and the conditions of acceptance.

**2. Rates and Rules**

A copy of the tariff schedules consisting of rates, general rules of the utility, service area maps and forms of contracts and applications applicable to the territory served from that office.

**3. Reading Meters**

Information about method of reading meters, if service is metered.

**4. Bill Analysis**

A statement of the most recent past readings of the meter or meters serving a customer's own premises for a period of two years, if applicable.

**B. Rates and Optional Rates**

The utility will explain to every applicant for service each rate schedule which is applicable, and of the applicant's right to elect therefrom the option under which service is desired.

**C. New or Revised Rates**

Should new or revised rates be established, the utility will duly notify all customers affected.

(TO BE INSERTED BY UTILITY)

VICE LETTER NO. 582 *l dps*

ISSUED BY

D. P. STEPHENSON

NAME

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DIRECTOR - RATES & REVENUES

TITLE

Rule No. 12

**INFORMATION AVAILABLE TO PUBLIC**

(Continued)

D. Change of Rate Schedule by Customer

1. Should a customer elect to take service under a different applicable rate schedule, if one exists, the change will become effective immediately after the regular meter reading next following the date of such request for metered service and at the beginning of the regular billing period next following such request for flat rate service. The utility may refuse to permit such a change unless service has been taken under the current rate schedule for a period of not less than 12 months, except such change will be permitted when an applicable new or revised rate schedule is first put into effect or the customer's operations have so changed as to justify immediate transfer to a different schedule.
2. When service is furnished on an annual or seasonal basis, a change in schedule may be made only at the end of a regular billing period.

(TO BE INSERTED BY UTILITY)

VICE LETTER NO.

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TITLE

RESOLUTION NO. \_\_\_\_\_

Rule No. 13

**TEMPORARY SERVICE**

A. Establishment of Temporary Service

1. The utility will, if no undue hardship to its existing customers would result therefrom, furnish temporary service when the applicant has requested service on this basis or the utility reasonably expects the service to be temporary and the applicant therefor has:
  - a. Advanced to the utility the estimated net cost of installing and removing the facilities necessary to furnish the service; and,
  - b. (1) Deposited a sum of money equal to the estimated bill when the duration of service is to be for a period of one month or less, subject to adjustment and refund or repayment in accordance with the actual bill due upon discontinuance of the service, or  
  
(2) Established credit in the same manner as is prescribed for permanent service when the duration of service is to exceed one month.
2. Adjustment of any difference between the estimated net cost advanced and the actual cost of installing and removing the facilities necessary to furnish the service, including reasonable costs for depreciation and consumption of such facilities, will be made within 10 days after the utility has ascertained such actual cost. The actual cost thus advanced is not subject to refund except as hereinafter provided.

B. Change to Permanent Status

Where a main extension to an individual is involved, exclusive of an extension to serve a real estate development or subdivision, service which was initiated as temporary service hereunder when continued for 36 consecutive months and at the end of that period appears to be of permanent and established character and is received at a premises improved with structures of a permanent nature, will be then treated as though it had been initially furnished on a permanent basis in accordance with Rule No. 15, Main Extensions. The amount advanced for the temporary service will be applied in full by the utility to the balance of any advance then due under such application of said main extension rule; any excess thereof over any such balance will be refunded by the utility.

C. Rates, Charges and Conditions for Service

Rates, charges and conditions for temporary service will be the same as those prescribed for permanent service except as are herein otherwise provided.

(TO BE INSERTED BY UTILITY)

ISSUED BY

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RESOLUTION NO.

TITLE

Rule No. 14

CONTINUITY OF SERVICE

A. Emergency Interruptions

The utility will make all reasonable efforts to prevent interruptions to service and when such interruptions occur will endeavor to reestablish service with the shortest possible delay consistent with the safety to its customers and the general public.

B. Scheduled Interruptions

Whenever the utility finds it necessary to schedule an interruption to its services it will, where feasible, notify all customers to be affected by the interruption, stating the approximate time and anticipated duration of the interruption. Scheduled interruptions will be made at such hours as will provide least inconvenience to the customers consistent with reasonable utility operations.

(TO BE INSERTED BY UTILITY)

VICE LETTER NO.

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DIRECTOR - RATES & REVENUES

TITLE

RESOLUTION NO.

Rule No. 15

MAIN EXTENSIONS

A. Responsibility

All main extensions shall be the responsibility of the developer and shall be built to specifications provided by the utility. Upon completion and acceptance by the utility, all sewer facilities shall be transferred to the utility as contributions in aid of construction. Upon transfer, the utility shall be provided a bill of materials and a detailed cost summary of facilities installed.

(TO BE INSERTED BY UTILITY)

ISSUED BY

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DECISION NO.

03-02-044

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RESOLUTION NO.

TITLE

Rule No. 16

**SERVICE CONNECTIONS, METERS, AND CUSTOMER'S FACILITIES**

A. General

1. Utility's Responsibility

- a. (1) In urban areas with dedicated front streets, rear service roads, or public utility easements the utility will furnish and install its portion of the service line (utility lateral) for the purpose of connecting its collection system to the customer's piping, except for temporary services, and as otherwise provided in Rule No. 15, Main Extensions. The connection to the customer's portion of the service will be made at a convenient place between the property line and the curb, or inside the customer's property line where necessary.
- (2) In areas which do not have dedicated front streets, rear service roads, or public utility easements the utility will furnish and install the service line (utility lateral) as above provided but at a convenient point on or near the customer's property. An non-exclusive utility easement shall be obtained for installations on the customer's property.
- b. Where the charge for sewer service is based on metered water consumption, the sewer utility will arrange with the water utility for permission to use water meter readings.

2. Customer's Responsibility

a. Condition Precedent to Receiving Service

The customer as a condition precedent to receiving service shall:

- (1) Conform sewer facilities to the Utility's Standard Plans and Specifications. Some of the utility mains are force mains and may require special engineering.
- (2) Furnish and lay the necessary piping to make the connection from the Point of Connection to the customers building, including septic tank and appurtenances thereto and shall keep such piping in good repair in accordance with such reasonable requirements of the utility as may be incorporated in its rules herein.
- (3) Provide a backwater check valve or overflow device on the piping between the point of connection and the building, as required by the utility or governmental agency.

(TO BE INSERTED BY UTILITY)  
VICE LETTER NO. 582  
DECISION NO. 03-02-044

ISSUED BY  
D. P. STEPHENSON  
NAME  
DIRECTOR - RATES & REVENUES  
TITLE

(TO BE INSERTED BY C.P.U.C.)  
DATE FILED MAY 13 2003  
EFFECTIVE JUN 12 2003  
RESOLUTION NO.

Rule No. 16

**SERVICE CONNECTIONS, METERS, AND CUSTOMER'S FACILITIES**

(Continued)

A. General (Continued)

2.a. Condition Precedent to Receiving Service

(4) Where required to pre-treat the waste stream prior to delivery of waste stream into the utility main, customers are required to install and maintain a separate pre-treatment facility, the design, construction and location of which must be approved by the utility. The utility shall be consulted before installation thereof and its approval of location secured. The pre-treatment facility must be designed and constructed in accordance with local, state and federal regulations and laws.

b. The customer's piping shall extend to that point on the curb line or property line easiest for access to the utility from its existing sewer system or requiring the least extension of the existing sewer main. The utility shall be consulted before installation thereof and its approval of location secured.

3. Ownership and Absence of Rental Obligation Where Facilities Are on Premises of Customer

a. The service line and related appurtenances furnished by the utility and located wholly or partially upon a customer's premises are the property of the utility.

b. No rent or other charge will be paid by the utility where the utility owned service facilities are located on a customer's premises.

4. Access to Premises of Customer

a. The utility shall at all reasonable hours have access to property owned by it which may be located on a customer's premises for purposes of installation, maintenance, operation or removal of the property at the time service is to be terminated. The customer's system shall be open for inspection at all reasonable times to authorized representatives of the utility.

b. Any inspection work or recommendations made by the utility or its agents in connection with plumbing, fixtures or use of sewer service on the customer's

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ISSUED BY

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582

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RESOLUTION NO.

TITLE

Rule No. 16

**SERVICE CONNECTIONS, METERS, AND CUSTOMER'S FACILITIES**  
(Continued)

A. General (Continued)

premises, either as a result of a complaint or otherwise, will be made without charge, provided that the customers plumbing, fixtures and sewer service conform to the utilities rules as set forth herein.

5. Responsibility for Loss or Damage

- a. The utility will not be responsible for any loss or damage caused by any negligence or wrongful act of a customer or of a customer's authorized representatives in installing, maintaining, operating or using any or all appliances, facilities or equipment for which service is supplied.
- b. The customer will be held responsible for damage to utility's property resulting from the use or operation of facilities on customer's premises, or discharge of wastes prohibited by these rules.

B. Services

1. Size of Service Line

- a. The minimum size of a gravity service line shall be 4-inch nominal size. Force service lines shall be 2-inch nominal size.

C. Cross Connections

1. Physical Connection

No physical connection between the sewer system of the public utility and any other sewer system will be permitted except as authorized by the utility.

(TO BE INSERTED BY UTILITY)

ISSUED BY

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RESOLUTION NO.

TITLE

Rule No. 16

**SERVICE CONNECTIONS, METERS, AND CUSTOMER'S FACILITIES**

(Continued)

C. Cross Connections (Continued)

2. Protective Devices Required

The utility recommends the installation of approved backflow protection devices where the circumstances are such that there is special danger of backflow of sewage onto the customer's premises.

3. Type and Expense of Protective Devices

Any backflow protective device utilized shall be of the type and design specified and approved for the circumstances by the State Department of Health and such device shall be installed by and at the expense of the customer, in a manner approved by the utility and the public health agency having jurisdiction when so required, and in a location which is readily available for periodic inspection.

4. Periodic Inspection of Protective Devices

Whenever backflow protective devices are installed, the customer shall have competent inspections made thereof at least once a year, or more often in those instances where successive inspections indicate repeated failure thereof. These devices shall be repaired, overhauled or replaced at the expense of the customer whenever they are found to be defective. Records of such tests, repairs and overhaul shall be kept and made available to the utility and the public health agency having jurisdiction.

(TO BE INSERTED BY UTILITY)

ISSUED BY

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RESOLUTION NO.

TITLE

Rule No. 17

**MEASUREMENT OF SERVICE**

A Meters

Domestic, industrial, institutional, and commercial sewage wastes may be measured by any device acceptable to the utility. Measuring devices may be installed on any service line at the discretion of the utility.

B. Accuracy of Meters

All devices for measuring quantities of sewage discharged from customers' premises shall be in good mechanical condition, shall be adequate in size and design for the type of service and shall maintain an accuracy within 2 percent, plus or minus, of a factory calibrated device.

(TO BE INSERTED BY UTILITY)

ISSUED BY

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582

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MAY 13 2003

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JUN 12 2003

DECISION NO.

03-02-044

DIRECTOR - RATES & REVENUES

RESOLUTION NO.

TITLE

Rule No. 18

**METER TESTS AND ADJUSTMENT OF BILLS FOR METER ERROR**

I. WHERE SEWER CHARGES ARE BASED ON METERED WATER USAGE

A. Tests on Customer Request

1. Compliance by utility

- a. Where sewer utility and water utility are same or affiliated the utility will within one week after request by a customer proceed to test the water meter serving the customer's premises; except where service is rendered from open conduits such test may be deferred for a reasonable length of time when it would necessitate the interruption of service to any other customer. Such test of meters, other than displacement meters for which standards of accuracy are established in General Order No. 103, Measurement of Service, will consist of an acceptable method of verifying the accuracy of the meter.
- b. Where water utility is independent of sewer utility, sewer utility will arrange for such tests.

2. Charge for Test

No charge will be made for the test of a meter made at the request of a customer except where a customer requests a test within six months after connection of the sewer service or more often than once a year, in which cases the customer shall be required to pay the actual cost of such tests.

3. Test Procedure

Every meter tested at the request of a customer will be tested in the condition as found in the customer's service prior to any alteration or adjustment in order to determine the average meter error. This test will consist of testing at the three rates of flow as determined in General Order No. 103 under "Accuracy Requirements of Water Meters", and in addition, at twice the minimum test flow. The average meter error will be considered to be the algebraic average of the errors of the three highest test flows.

(TO BE INSERTED BY UTILITY)

ISSUED BY

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RESOLUTION NO.

TITLE

Rule No. 18

**METER TESTS AND ADJUSTMENT OF BILLS FOR METER ERROR**

(Continued)

I. WHERE SEWER CHARGES ARE BASED ON METERED WATER USAGE

A. Tests on Customer Request (Continued)

4. Return of Deposit

Any payment made under paragraph 2, above, will be returned to the customer if the average meter error is found to be more than 2% fast. The customer will be notified not less than five days in advance of the time and place of the test.

5. Location of Test

A customer will have the right to require the utility to conduct the test in such customer's presence or in the presence of a representative of such customer. Where the utility has no proper meter testing facilities available locally, the meter may be tested by a meter manufacturer or its agency, or by any other reliable organization equipped for water meter testing or by the utility's meter testing plant where located in some other community, in which latter case the utility upon demand of the customer will furnish the customer with a notarized statement certifying as to the method used in making the test and as to the accuracy of the meter.

6. Report of Test to Customer

A report showing the results of the test will be furnished to the customer within 15 days after the completion of the test.

B. Adjustment of Bills for Water Meter Error

1. Fast Meters

When, upon test, a meter is found to be registering more than 2% fast, the utility will refund to the customer the amount of the overcharge based on corrected meter readings for the period the meter was in use but not to exceed a period of six months.

(TO BE INSERTED BY UTILITY)

ISSUED BY

(TO BE INSERTED BY C.P.U.C.)

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582 / dpa

D. P. STEPHENSON

DATE FILED

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NAME

EFFECTIVE

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03-02-044

DIRECTOR - RATES & REVENUES

RESOLUTION NO.

TITLE

Rule No. 18

**METER TESTS AND ADJUSTMENT OF BILLS FOR METER ERROR**

(Continued)

I. WHERE SEWER CHARGES ARE BASED ON METERED WATER USAGE (Continued)

B. Adjustment of Bills for Water Meter Error (Continued)

2. Slow Meters

a. Commercial Service

When, upon test, a meter used for commercial (residential and business) service is found to be registering more than 25% slow, the utility may bill the customer for the amount of the undercharge based upon corrected meter readings for the period the meter was in service but not to exceed a period of three months.

b. Other than Commercial Service

When, upon test, a meter used for other than commercial service, is found to be registering more than 5% slow, the utility may bill the customer for the amount of the undercharge based upon corrected meter readings for the period the meter was in service but not to exceed a period of three months.

3. Nonregistering Meters

The utility may bill the customer for sewer service based on water consumed while the meter was nonregistering, but not to exceed a period of three months, upon an estimate of the consumption based upon the customer's prior use during the same season of the year if conditions were unchanged, or upon an estimate based upon a reasonable comparison with the use of other customers during the same period receiving the same class of service under similar circumstances and conditions.

4. General

When it is found that the error in a meter is due to some cause, the date of which can be fixed, the overcharge or the undercharge will be computed back to but not beyond such date.

(TO BE INSERTED BY UTILITY)

ISSUED BY

(TO BE INSERTED BY C.P.U.C.)

DECISION LETTER NO.

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D. P. STEPHENSON

DATE FILED

MAY 13 2003

NAME

EFFECTIVE

JUN 12 2003

DECISION NO.

03-02-044

DIRECTOR - RATES & REVENUES

RESOLUTION NO.

TITLE

Rule No. 18

**METER TESTS AND ADJUSTMENT OF BILLS FOR METER ERROR**  
(Continued)

II. WHERE CUSTOMER OWNED SEWAGE METERS ARE USED

1. Tests of sewage meters shall follow procedures outlined for water meters. Standards of accuracy shall be industry standards for the meter used.
2. Where the sewage meter is found to be outside of acceptable standards of accuracy or unregistering, the customer's bill shall be corrected for a period not exceeding 12 months for estimated flow based on the customer's prior usage.

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ISSUED BY

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03-02-044

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RESOLUTION NO.

TITLE

Rule No. 19

**SERVICE TO SEPARATE PREMISES AND MULTIPLE UNITS,  
AND RESALE OF SEWER SERVICE**

A. Number of Services to Separate Premises

Separate premises under single control or management will be supplied through separate individual service pipes unless the utility elects otherwise.

B. Service to Multiple Units on Same Premises

Separate houses, buildings, living or business quarters on the same premises or on adjoining premises, under a single control or management, shall be served through a single service pipe to supply the entire premises in which case only one minimum or readiness to serve charge will be applied, unless multiple septic tanks are installed on the premises, in which case the service charge shall reflect the number and size of all tanks.

The responsibility for payment of charges for all service furnished to combined units through a single service pipe, in accordance with these rules, shall be assumed by the applicant.

C. Resale of Sewer Service

Except by special agreement with the utility, no customer shall resell any of the sewer service received from the utility by accepting sewage not generated on the premises served and discharging it to the utility through the customer's service.

(TO BE INSERTED BY UTILITY)

ISSUED BY

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SERVICE LETTER NO.

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TITLE

Rule No. 20

**LIMITATION ON WASTES DISCHARGED INTO THE UTILITY'S SEWER SYSTEM**

Except as provided elsewhere in these tariffs, no wastes with any or all of the following characteristics may be discharged to the sewer:

1. Suspended solids in excess of 500 ppm.
2. B.O.D. (Biological Oxygen Demand) in excess of 500 ppm.
3. pH above 9.0 or below 5.0.
4. Copper in excess of 1 ppm.
5. Lead, tin, nickel or zinc in excess of 2 ppm.
6. Iron or chromium in excess of 5 ppm.
7. Cyanide in excess of 2 ppm.
8. Flammable or explosive liquid or gaseous products.
9. Any liquid or vapor having a temperature higher than 150°F.
10. Any water or waste which may contain more than 100 ppm by weight of fat, oil or grease.
11. A detergent having a chemical structure which is not readily broken down by the action of bacteria typical in the activated sludge process of the sewage treatment.
12. Any water or waste containing material which will settle out when the velocity of the water in which the material is being carried is 1.2 feet per second.
13. Peak discharges in which the quantity of waste, as measured by a meter, discharged in any given hour is two times the average hourly quantity of waste, as measured by a meter, discharged in the 24-hour period in which the one hour flow is recorded.
14. Storm water, surface water, ground water, roof runoff, subsurface drainage, uncontaminated cooling water or unpolluted industrial process water.
15. Effluent from any water treatment facilities, including but not limited to waste discharge from water softeners unless approved in writing by the utility.
16. Any solids of a size or nature that would tend to clog or obstruct the sewer.

(TO BE INSERTED BY UTILITY)

VICE LETTER NO.

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*dps*

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D. P. STEPHENSON

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DATE FILED

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DIRECTOR - RATES & REVENUES

TITLE

RESOLUTION NO.

Rule No. 21

**COMMERCIAL, INSTITUTIONAL AND INDUSTRIAL WASTES**

**A. Service Subject to Special Conditions**

Every commercial, institutional or industrial applicant for service will be required to furnish the utility with an estimate of the quantity and characteristics of the wastes proposed to be discharged into the sewer. If in the utility's judgment, the waste discharge will have a deleterious effect upon the sewage works, processes, plant, equipment, or which otherwise creates a hazard to life or constitutes a public nuisance, the utility may:

1. Reject the wastes.
2. Require pretreatment (e.g. grease traps) to an acceptable condition prior to discharge into the sewer.
3. Require control over quantities and rates of discharge.
4. Require the construction of control manholes for the purpose of monitoring, measuring and testing the quantity and characteristics of sewage to be discharged.
5. Require, as a condition of service, periodic reports on flows and characteristics of discharged wastes to ensure compliance with the rules of the utility and conditions of service.

**B. Preliminary Treatment of Wastes**

Where pretreatment, monitoring, measuring and testing facilities are required they shall be maintained continuously and operated in satisfactory and effective manner at applicant's expense. The utility has the right to inspect any pretreatment, monitoring, measuring and testing facilities to ensure satisfactory maintenance and operation.

(TO BE INSERTED BY UTILITY)

ISSUED BY

(TO BE INSERTED BY C.P.U.C.)

VICE LETTER NO.

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D. P. STEPHENSON

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MAY 13 2003

NAME

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JUN 12 2003

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RESOLUTION NO.

TITLE

RULE NO. 22

(N)

The Military Family Financial Relief Act (AB 1666 Chaptered 09-22-2005)

A. Definitions

1. "Service member" means both of the following:
  - a. Members of the militia called or ordered into active state service by the Governor pursuant to Section 143 or 146 or into active federal service by the President of the United States pursuant to Title 10 or 32 of the United States Code.
  - b. Reservists of the United States Military Reserve who have been called to full-time active duty.
2. "Military service" means full-time active state service or full-time active federal service, as defined in paragraph A above, or full-time active duty of a reservist, as defined in paragraph B above, for a period of 30 consecutive days.
3. "Qualified customer" means the customer of record of a qualified household.
4. "Qualified household" is a residential household for which the income is reduced because the customer of record, the spouse of the customer of record, or the registered domestic partner of the customer of record, as defined by Section 297.5 of the Family Code, is a service member called to full-time active military service by the President of the United States or the Governor of this state during a time of declared national or state emergency or war.

B. Application for the Program

Application for shutoff protection shall be submitted in writing to the utility at its regular business office and accompanied by a copy of the activation or deployment order of a service member that specifies the duration of the active service. The Application shall include: "I understand that the protection afforded by the Act only defers the time of payment of all sewer charges and does not waive or cancel them."

A qualified customer receiving assistance under this rule shall notify the Company if the active duty status of the service member is either shortened or extended.

If the qualified customer moves out of the residence that is receiving shutoff protection, he/she shall provide the company a written notice that includes the date of service termination and a valid forwarding address.

(N)

(TO BE INSERTED BY UTILITY)

ISSUED BY

(TO BE INSERTED BY C.P.U.C.)

ADVICE LETTER NO. 7

D. P. STEPHENSON

DATE FILED DEC 21 2005

NAME

EFFECTIVE MAR - 6 2006

DECISION NO. \_\_\_\_\_

DIRECTOR - RATES & REVENUES

RESOLUTION NO. \_\_\_\_\_

TITLE

RULE NO. 22

(N)

The Military Family Financial Relief Act  
(continued)

C. Shutoff Protection

Shutoff protection provided by this program is for a period of 180 days. The Company may but is not required to grant extensions after the initial 180-day period.

D. Payment for Utility Services

The shutoff protection provided under this section shall not void or limit the obligation of the qualified customer to pay for utility services received during the time of assistance.

The Company and its qualified customer shall establish a repayment plan requiring minimum monthly payments that allows the qualified customer to pay any past due amounts over a reasonable time period not to exceed one year after the service member's release from active military duty.

The utility will not charge late payment fees or interest to the qualified customer during the period of military service or the repayment period.

E. General Provisions Applicable to this Rule

This tariff shall not affect or amend any rules or orders of the California Public Utilities Commission pertaining to billing standards.

If terms and conditions under this section are not followed by the qualified customer, the Company may follow its procedures and rules on customer standards and billing practices for providing sewer residential service.

A qualified customer receiving assistance under this rule shall notify the Company if the active duty status of the service member is either shortened or extended.

F. Notification of Customers

The Company will notify all customers of the availability of the program through a text message on the sewer bill.

(N)

(TO BE INSERTED BY UTILITY)

ISSUED BY

(TO BE INSERTED BY C.P.U.C.)

ADVICE LETTER NO. 7

D. P. STEPHENSON

DATE FILED DEC 21 2005

NAME

EFFECTIVE MAR - 6 2006

DECISION NO. \_\_\_\_\_

DIRECTOR - RATES & REVENUES

RESOLUTION NO. \_\_\_\_\_

TITLE

PRELIMINARY STATEMENT  
 Summary Table

Sheet 2

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(N)

(Continued)

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(TO BE INSERTED BY UTILITY)  
 Advice 52  
 Decision

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 J. T. LINAM  
 DIRECTOR - Rates & Regulatory

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 Effective 1-1-2018  
 Resolution

# SUPPLEMENT

## PRELIMINARY STATEMENT (Continued)

F. Affiliate Transaction Rule IV.D.2 Memo Account ("ATRMEMO") (C)

1. **PURPOSE:** The purpose of the Affiliate Transaction Rule IV.D.2 Memorandum Account ("ATRMEMO") is to track the offsetting revenues for employee transfers required to be paid by an affiliate to California American Water in compliance with Affiliate Transaction Rule IV.D.2.
2. **APPLICABILITY:** California-American Water Company's Monterey Sewer District.
3. **ACCOUNTING PROCEDURE:** California American Water was granted authority to establish this memorandum account by Ordering Paragraph 8 of Decision (D.) 10-10-019, which adopted the Rules for Water and Sewer Utilities Regarding Affiliate Transactions and the Use of Regulated Assets for Non-Tariffed Utility Services. Rule IV.D.2 provides that fees paid to the utility for the transfer, assignment, or employment of an employee by an affiliate, shall be accounted for in a separate memorandum account which tracks them for future ratemaking treatment either on an annual basis, or as otherwise necessary to ensure that the utility's ratepayers receive the fees. California American Water will apply the fees proportionally back to the applicable district(s) affected by such transfer, assignment or employment.
  - a. A credit entry will be made to a regulatory liability account for transfer fees until such time that they are credited to customers in the next GRC or through a Tier 3 advice letter filing.

(Continued)

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SUPPLEMENT

PRELIMINARY STATEMENT  
(Continued)

G. Low Income Data Sharing Memorandum Account (C)

1. PURPOSE: The purpose of the Low Income Customer Data Sharing Memorandum Account is to track the one time and ongoing data sharing costs in compliance with D. 11-05-020.
2. APPLICABILITY: All of California American Water's districts.
3. ACCOUNTING PROCEDURE: California American Water was granted a memorandum account in D. 11-05-020.
  - a. A debit entry equal to the amount of costs associated with one time or ongoing data sharing costs.
  - b. A credit entry equal to any rate recovery authorized by the CPUC.

(Continued)

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SUPPLEMENT

PRELIMINARY STATEMENT  
(Continued)

H. General Rate Case Interim Rate True-Up Memorandum Accounts (C)

1. PURPOSE: The purpose of the General Rate Case Interim Rate True-Up Memorandum Accounts is to track the differences between revenues billed at interim rates and revenues that should have been billed under the final rates granted in the General Rate Case (GRC) Application (A.) 13-07-002.
2. APPLICABILITY: Applicable to the Monterey County District served by California American Water.
3. ACCOUNTING PROCEDURE: The difference in revenues resulting from revenues billed under Interim rates effective January 1, 2015 pursuant to Advice Letter 39-S and revenue that should have billed had the final rates from a decision in A. 13-07-002 been in place January 1, 2015 should be treated as follows (including interest at the 90-day commercial paper rate).
  - a. A debit entry based on the final rates granted in the General Rate Case Application (A.) 13-07-002.
  - b. A credit entry based on the Interim Rates paid by customers.
  - c. The difference between the two shall be the balance of the account.

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SUPPLEMENT

PRELIMINARY STATEMENT  
(Continued)

- I. Monterey Wastewater Purchased Power Expense Balancing Account (N)
- 1. PURPOSE:  
The purpose of the Monterey Wastewater Purchased Power Expense Balancing Account is to track differences in purchased power expenses based upon changes in recorded unit prices versus adopted. California American Water was granted authority to continue this account in Decision (D.) 15-04-007.
- 2. APPLICABILITY:  
All customer classes of the Monterey Wastewater District
- 3. ACCOUNTING PROCEDURE:  
The following entries shall be recorded to the balancing account:
  - a. A debit entry will be created each month to record expenses associated with the account. The expenses are determined as follows:
    - i. Difference between recorded and adopted unit costs for purchased power and pump taxes.
    - ii. Multiply the difference in (i) by the recorded quantities.
  - b. A debit or credit entry equal to interest on the balance in the account at the beginning of the month and half the balance after the above entries, at a rate equal to one-twelfth of the rate on 90 day non-financial Commercial Paper, as reported in the Federal Reserve Statistical Release, H.15 or its successor.
  - c. A credit entry will be made to transfer the balances to the district's Consolidated Expense Balancing Account ("CEBA") upon Commission approval.
- 4. RATEMAKING PROCEDURE:  
There is currently no ratemaking component to the balancing account. Requests for recovery of any balance are to be processed according to General Order 96-B and Standard Practices or otherwise determined in a Commission decision. Upon Commission review and approval, balances shall be transferred to the appropriate district CEBA's for recovery/refund. (N)

(TO BE INSERTED BY UTILITY)  
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SUPPLEMENT

PRELIMINARY STATEMENT

J. Consolidated Expense Balancing Account ("CEBA")

(N)

1. PURPOSE:

The purpose of the Consolidated Expense Balancing Account is to consolidate the amortization of Commission approved balancing and memorandum accounts where appropriate. California American Water was granted authority to continue this balancing account in Decision (D.) 15-04-007.

2. APPLICABILITY:

Applicable districts served by California American Water.

3. ACCOUNTING PROCEDURE:

The following entries will be recorded to the CEBA:

- a. Authorized balancing or memorandum account under collections will be credited from the current account and debited to the CEBA.
- b. Authorized balancing or memorandum account over collections will be debited from the current account and credited to the CEBA.
- c. Any surcharge collections will be applied as a credit to the overall balance.
- d. Any surcredits will be applied as a debit to the overall balance.
- e. A debit or credit entry equal to interest on the balance in the account at the beginning of the month and half the balance after the above entries, at a rate equal to one-twelfth of the rate on 90 day Commercial Paper, as reported in the Federal Reserve Statistical Release, H.15 or its successor.

4. RATEMAKING PROCEDURE:

The CEBA is recoverable through a Tier 1 advice letter filing. If the net CEBA balance after incremental transfers is under collected, the account will be amortized by applying a uniform volumetric surcharge. If the net CEBA balance after incremental transfers is over collected, the net over collection shall be amortized and credited to the service charge of all customers, based upon the meter equivalent size of the service connection.

(N)

(continued)

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TITLE

PRELIMINARY STATEMENT

Sheet 1

J. 2018 Tax Accounting Memorandum Account.

1. Purpose: The 2018 Tax Accounting Memorandum Account (Memo Account) tracks on a CPUC-jurisdictional revenue requirement basis the impacts of the 2018 Federal Tax Law not otherwise reflected in rates from January 1, 2018 until the effective date of the revenue requirement changes in the Utility's next General Rate Case (Memo Account Period).
2. General Information. The Utility shall record in this Memo Account realized increases or decreases in its CPUC-jurisdictional revenue requirement resulting from the 2018 Federal Tax Law. The Memo Account shall be used in determining whether any rate adjustment is necessary to reflect impacts of the 2018 Federal Tax Law during the Memo Account Period.
3. Memo Account Entries. The entries in the Memo Account may include the following:
  - a. Realized decreases in revenue requirement resulting from the 2018 Federal Tax Law during the Memo Account Period.
  - b. Realized increases in revenue requirement resulting from the 2018 Federal Tax Law during the Memo Account Period.
  - c. Balances in the Memo Account will accrue interest at the 90-day commercial paper rate.
4. Disposition of Memo Account Balance. In the Utility's next General Rate Case, or at such other time as ordered by the CPUC, the balance in the Memo Account shall be addressed and rates shall be adjusted accordingly, as appropriate.

(N)

(N)

(Continued)

(TO BE INSERTED BY UTILITY)

Advice 52  
Decision

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