

Rule No. 9

RENDERING AND PAYMENT OF BILLS

A. Rendering of Bills

Bills for service will be rendered to each customer on a monthly or bimonthly basis at the option of the utility, unless otherwise provided in the rate schedules.

1. Metered Service

- a. Meters will be read at regular intervals for the preparation of periodic bills and as required for the preparation of opening bills, closing bills and special bills.
- b. The opening bill for metered service shall be pro-rated as provided in paragraph 3a, below.
- c. It may not always be practicable to read meters at intervals which will result in billing periods of equal numbers of days.
 - (1) Should a monthly billing period contain less than 27 days or more than 33 days a pro rata correction in the amount of the bill will be made.
 - (2) The charge for metered service for a bimonthly period will be computed by doubling the monthly minimum or readiness to serve charge and the number of cubic feet to which each block rate is applicable on a monthly basis.
 - (3) For billing periods other than monthly or bimonthly adjustments will be made proportionate to that for a monthly billing period.
- d. Bills for metered service will show at least the reading of the meter at the end of the period for which the bill is rendered, the meter constant, if any, the number and kinds of units, and date of the current meter reading.

(TO BE INSERTED BY UTILITY)

ISSUED BY

(TO BE INSERTED BY C.P.U.C.)

VICE LETTER NO.

582

D. P. STEPHENSON

DATE FILED

MAY 13 2003

NAME

EFFECTIVE

JUN 13 2003

DECISION NO.

03-02-044

DIRECTOR - RATES & REVENUES

RESOLUTION NO.

TITLE

Rule No. 9

RENDERING AND PAYMENT OF BILLS

(Continued)

A. Rendering of Bills (continued)

2. Flat Rate Service

- a. Bills for flat rate service are payable in advance.
- b. The opening bill for flat rate service shall be prorated as provided for in paragraph 3a, below.
- c. For billing periods other than monthly, the charge for flat rate service will be computed by multiplying the monthly charge by the number of months in the billing period.

3. Proration of Bills

- a. The charges applicable to opening periods, closing bills and bills rendered for periods corresponding to less than 27 days or more than 33 days for monthly billing periods will be computed as follows:

(1) Metered Service

The amount of the minimum charge (and the quantity allowed therefor) or the readiness to serve charge will be prorated on the basis of the ratio of the number of days in the period to the number of days in an average billing period.

(2) Flat Rate Service

The billing period charge will be prorated on the basis of the ratio of the number of days in the period to the number of days in an average billing period.

(TO BE INSERTED BY UTILITY)

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DECISION NO.

03-02-044

DIRECTOR - RATES & REVENUES

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SUPPLEMENT

Rule No. 9 (Continued) RENDERING AND PAYMENT OF BILLS

C. Late Payment Charge.

A late payment charge of 1.5% may be applied to the total unpaid balance of a domestic or nondomestic Customer Account if the customer's payment is not received before the past due date shown on the bill. Customers will be notified on the monthly issued bill that such a late payment fee will be applied to any account that is not paid before the past due date.

(N)

The fee shall be applied at the time a late payment notice is issued. If the customer pays the balance on the date the late payment notice is mailed, then that assessed fee will be forgiven. The fee shall be assessed on all open balances regardless of whether it is an initial or subsequent bill when a total balance has not been paid or there should have been a shut off for non-payment. The fee shall be compounded on all balances that are past due, unless the customer is under a payment agreement or over 180 days old on wastewater customers. CAW and ORA agree that there should be 15% reduction factor on late payments as a result of the implementation of the fee.

Low Income Rate Assistance (LIRA) customers are exempt from application of the late payment charge.

(N)

(TO BE INSERTED BY UTILITY)
ADVICE LETTER NO. 40-S-A

ISSUED BY
D. P. STEPHENSON
NAME

(TO BE INSERTED BY C.P.U.C.)
DATE FILED JUN 23 2015
EFFECTIVE MAY - 7 2015
RESOLUTION _____

DECISION NO. 15-04-007

DIRECTOR – Rates & Regulatory